

Thurgood Marshall PTA Board Meeting Minutes

March 1, 2016, 6:30-8:30pm

In Attendance: Heather Bauer, Kimberlee Barber-Woodruff, Donna Dugan, Jen Ellis, Jamie Fackler, Stacey Joanovic, Ben Kim, Cliff Meyer, Lauri Nakamoto, Casey Sommers, Katie May, Sabrina Kovacs-Storlie, Jeremy Blanchfield (Tech Committee)

Annual Giving Fun Update -- Heather & Stacey

The Annual Giving Fund Team is kicking off their "March Matchness" promotion with a mailer to TM parents. We've raised roughly \$100K at this point, with \$60K left to get to our goal. We do have \$15K in matching funds for this promotion, with more withheld, so the team is feeling optimistic. The Board agreed that if we reach our \$160K goal with this promotion, then we can talk about which additional fundraising cause to promote for the GiveBig promotion in May.

Minutes -- Lauri

Jamie made a motion to approve the February meeting minutes. Jen seconded it. The minutes were approved via voice vote.

Principal's Report -- Katie & Jeremy

Technology Committee: The Board reviewed the packet created by the Technology Committee that outlines the committee's approach/recommendations for going forward and relevant ordering deadlines. (See attached handout for list of recommendations.) Katie noted that the PTA can purchase laptops by June 1 for \$583.03 each. The Board also reviewed a second handout which outlined the "good, better, and best" recommendations from the committee. (See attached.) The Board discussed the details of each plan and the pros and cons of each. The Board wants to pursue the "better" plan which relies on roughly \$6K from the PTA. However, no decisions can be finalized until we see how the Annual Giving Fund campaign progresses (as noted earlier.) Ideally, we would reach our current budget goal during the March Matchness promotion and then make a big push for the GiveBig day focused on technology acquisition. We will check in during the April Board meeting (when we know more about the March Matchness promotion's success) and recalibrate as necessary.

Playground: A Forest Ridge teenage volunteer at TM wants to raise money for upgrading the playground. Katie is having a meeting this Friday and we'll see what happens from there.

Street/Drop Off Safety -- Donna

Donna updated the Board on the work of the Safety Committee. There have been concerns regarding drop off and pick up, particularly regarding cars stopping in the sidewalk area that leads into the parking lot. One idea propose by Donna is to have parents help direct traffic at pick-up and drop-off times. Another idea is to get better signage and cone toppers. There is the possibility for a Safe Routes to School grants for these items. The Board agreed to try to get parent volunteers to help with drop-off/pick-up safety.

Co-President's Update -- Casey & Jamie

Nominating Committee: We still need someone to lead up the nominating committee for next year's Board. Jen and Ben agreed to help move this process forward. We will see where we are and which positions we will need to fill at our April board meeting. On that subject, Jamie announced that he will be unable to continue in his Co-President role as his son will be transferring out of TM within the next month. The Board discussed the need to have someone from the current Board or BLT step into this

position for a one-year term so there is continuity and knowledge capture.

Parent Survey Results: The Board reviewed the results of the Parent survey. (See attached handout of survey results). Overall, the TM parent community is very satisfied. The enrichment committee and the race equity team will be in the loop on these results. The Board discussed the parent input on how to make PTA events more welcoming and comfortable. There was a request to cut the data by GenEd vs HCC, so we will do that.

Equity Work: Action teams are moving forward in the areas of school events, academic integration, enrichment, HCC admissions & recruiting, HCC testing & appeals, field trips, and Title 1 funds for general education classrooms.

Enrichment Best Practices: The Enrichment team is working on finalizing their document.

April meeting: Due to a scheduling conflict for Casey, the April PTA Board meeting will be moved one week earlier to March 29th, 2016.

Special Ed/PEACE Academy Update -- Donna

Currently we have three distinct self-contained programs with ratios of 7 students/2 IAs/1 teacher. One of the classrooms will switch next year to a focused classroom with a ratio of 10 students/2 IAs/1 teacher. This is a way to keep students at TM and move them into a less restrictive environment.

Budget -- Jen

Jen led a quick budget review, highlighting two items: 1) Our “other income” (i.e. non- Annual Giving Fund) is well below our budget estimate as we never found a volunteer to drive these programs, and 2) Jen is working to confirm a carryover from last year’s budget regarding recess monitor salaries. There also seems to be a discrepancy between the Annual Giving Fund team’s donation totals and Jen’s banking numbers. Jen and Stacey will work together to sync up their numbers. The Board agreed that we will devote a significant portion on the next meeting to examining the budget.

Meeting adjourned.